

TRICKLE UP

Program Development Intern for Latin America

Trickle Up is an international NGO that helps people in extreme poverty advance their economic and social well-being. Headquartered in New York with regional offices in India, Burkina Faso, and Guatemala, Trickle Up drives large-scale change by partnering with governments, global institutions, and local organizations to help people increase their income, save for the future, obtain credit from savings groups and banks, access government social protection programs, and have a greater voice in household and community decisions. This year we will serve 165,000 program participants, benefitting more than 800,000 people.

Our Latin America programs have successfully adapted to working with indigenous people, young women and girls, and people with disabilities. We will be scaling up this type of work in partnership the governments of Guatemala, Paraguay, and Mexico. In order to drive these large-scale, sustained impacts for the poorest, Trickle Up must secure sources of funding from the international donor community.

Deadline

Rolling until end of February, 2019

Hours

Part-time ~15 hours per week

Location

Manhattan, New York

Responsibilities

- Provide initial briefings on potential donors supporting similar projects in the region
- Evaluate funding opportunities for their alignment with Trickle Up's mission and capacity
- Conduct follow-up research on individual donors
- Support proposal writing and editing (in Spanish and English)
- Coordinate proposal development processes between the New York and Latin America offices

The intern will gain exposure to the international development and NGO sectors, training on donor research and proposal writing, and will enable Trickle Up to achieve its strategic objectives in Latin America.

Requirements

- Spanish fluency
- Current student or recent graduate of either an undergraduate or graduate program
- Strong writing and research skills
- Ability to work collaboratively in a team setting
- Demonstrated interest in international development, poverty alleviation, livelihoods, the non-profit sector, proposal writing, and/or Latin America

Application

- CV or resume
- Cover Letter
- Non-fiction writing sample in English (~5 pages or less)

Trickle Up is hoping to fill this internship for the coming **spring and/or summer of 2019**. Applications will be accepted on a rolling basis until the end of February 2019. Please send your application materials via email to Shanti Kumar at skumar@trickleup.org